

SUPPLIER RISK ASSESSMENT TEMPLATE WITH SCORECARD

SUPPLIER NAME :	Beta Inc.	PHONE :	xxx-xxx-xxxx
EMAIL :		ADDRESS :	Street, City, State Zip
PERSON OF CONTACT :	Name	DATE OF ASSESSMENT :	MM/DD/YYYY

EVALUTION CATEGORY	PERFORMANCE EXPECTATIONS	SCORE	CORRECTIVE ACTION DESCRIPTION <i>if necessary</i>	ADDITIONAL INFO
<div>FINANCIAL STABILITY</div> <div>Information about the supplier's financial stability, including their credits history, solvency.</div>	Required documentation / reports submitted	1		
	Invoice submitted on time	0		
	Invoice accuracy	N/A		
	Contract completed on budget	2		
	Competitive change order pricing provided	3		
	Financial aspects monitored and tracked	2		
	TOTAL SCORE	8		
<div>QUALITY CONTROL PROCESSES</div> <div>An assessment of supplier's quality control processes, including their ability to meet, deliver deadlines and adhere so quality standards.</div>	Deliverable completed to quality standards	4		
	Adhered to specifications of contract	1		
	Demonstrated flexibility	4		
	Provided innovative input	1		
	Substantiated change orders	5		
	Corrections made quickly when necessary	3		
	Problem areas recognized and corrected	2		
	TOTAL SCORE	20		
<div>SUPPLY CHAIN RISKS</div> <div>An evolution of any potential risks associated with the supplier's supply chain, including distruptions, delays, and quality issues.</div>	Deliverable completed to quality standards	3		
	Adhered to specifications of contract	1		
	Demonstrated flexibility	5		
	Provided innovative input	4		
	Substantiated change orders	4		
	Corrections made quickly when necessary	4		
	Problem areas recognized and corrected	1		
	TOTAL SCORE	22		